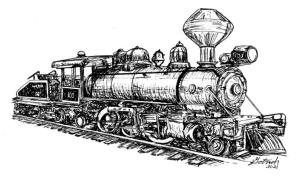
Town of Century 7995 N. Century Blvd. Century, Florida 32535



www.TownOfCenturyFlorida.com (850)256-3208

Council Meeting Agenda 7995 N Century Blvd. March 21, 2023 7:00 p.m.

Confirm Advertisement of Council Meeting/Bill List Review

- 1. Open Meeting with Prayer
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Forum
- Ministerial Acts Approval of Bill List March 21, 2023 Bill List
- 6. Robin Phillips Public Hearing CDBG Grant Application
- 7. Leslie Howington

Update on Elections

8. Leslie Howington

Closing Bank Accounts

- 1. Half Cent Sales Tax \$39,847.14
 - Interest about \$145/month at State Board
- 2. Up Front Money for Grants \$25,739.54
 - Interest about \$1.00/month at United Bank
- 9. Leslie Howington

Bids on Tractor and Truck Repair

10. Leslie Howington

Land Development Review Report – January/February 2023

11. Mayor Boutwell

Resolution 2023-02

Pensacola and Perdido Bays Estuary Program

- 12. Staff Reports
- 13. Mayor's Report
- 14. Council Comments
- 15. Public Forum
- 16. Adjourn

§In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding should contact the Town Clerk no later than noon the day of the meeting to request assistance.

§ If a person decides to appeal any decision with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for that purpose, he may need to ensure that a "verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal to be based." Minutes of the Town Council meetings can be obtained from the Town Clerk's office. The cost of duplication and/or court reporter will be at the expense of the requesting party. Minutes are recorded, but are not transcribed verbatim.

[§] If HEARING impaired, please contact TDD (TDD-Telecommunications Device for the Deaf) at 1-800-955-8771.

[§] If VOICE impaired, please contact the Florida Relay Service at 1-800-955-8770, for assistance.

Account Number	Account Name	Payee	Amount	Inv#	Month D	ate Paid	YTD Spent	Annual Budget
		Garbage Fund						
403-34-4-33004	Contract Residential Fee	City of Brewton (monthly invoice -varies)	\$840.00	23-0003522	February	3/9/2023	\$46,336.09	\$106,000.00
403-34-4-33004	Contract Residential Fee	Republic Services (monthly invoice)	\$8,661.25	0808-000816713	February	3/9/2023	\$46,336.09	\$106,000.00
		Total	\$9,501.25					
		Gas Fund						
401-32-4-10000	Telephone Gas	AT&T Mobility (cell phones/hot spots)	\$119.54	2/17/2023	February	3/9/2023	\$640.30	\$5,000.00
401-32-5-27001	Natural Gas Purchases	BP Energy Company (monthly invoice -varies)	\$11,404.70	21259812	February		\$120,407.89	\$215,000.00
401-32-4-10000	Telephone Gas	C Spire (city hall)	\$82.68	3000695959-16	February	3/9/2023	\$640.30	\$5,000.00
401-32-5-27000	Operating Supplies Gas	Consolidated Pipe & Supply (per coupling, per cap)	\$1,440.00	7530606-000-000	March	3/9/2023	\$8,651.59	\$15,000.00
401-32-5-27000	Operating Supplies Gas	Consolidated Pipe & Supply (repair clamps)	\$662.40	7530606-001-000	March	3/9/2023	\$8,651.59	\$15,000.00
401-32-8-10002	Consulting Services	Florida Gas Utility (monthly invoice)	\$500.00	7230224	February	3/9/2023	\$2,500.00	\$6,000.00
401-32-8-15000	Advertisement	Florida Gas Utility (public awareness/damage prevention)	\$270.00	7230224	February	3/9/2023	\$1,933.99	\$3,000.00
401-32-4-30000	Utilities Gas	FPL Northwest FL (150 E Pond Street Unit 3)	\$78.25	21119-05374	February	3/9/2023	\$548.73	\$1,500.00
401-32-4-65000	Vehicle Expense Gas	JHB Auto Parts (circuit tester)	\$16.99	51152	March		\$1,313.00	\$5,000.00
401-32-8-13000	Legal Fees	McCarter & English	\$405.58	9029174	February		\$1,706.42	\$3,000.00
401-32-8-10005	Engineering/Surveying	Municipal Engineering Services (Highway 29 Utility Relocation -See Attachment)	\$112.50	230031	March		\$276.03	\$3,000.00
Prepaid Insurance	Prepaid Insurance	Preferred Governmental Insurance Trust (4 of 9 installments)	\$213.08	COM#64744-6-04/2023	April	3/9/2023		
		Total	\$15,305.72					
		General Fund						
100-12-4-10001	Alarm System City Hall	ADT Commercial (alarm system city hall)	\$96.76	30204515	February	3/9/2023	\$3,031.72	\$1,200.00
100-12-4-10001	Alarm System City Hall	ADT Security Services (camera system city hall)	\$101.39	404415606	February	3/9/2023	\$3,031.72	\$1,200.00
100-41-4-10006	Telephone Street	AT&T (shop)	\$69.55	285359358 02/27/23	February		\$982.94	\$2,500.00
100-12-4-10000	Telephone Admin	AT&T Mobility (cell phones/hot spots)	\$144.96	2/17/2023	February	3/9/2023	\$4,670.97	\$9,000.00
100-41-4-10006	Telephone Street	AT&T Mobility (cell phones/hot spots)	\$166.60	2/17/2023	February	3/9/2023	\$982.94	\$2,500.00
100-72-4-10007	Telephone Park	AT&T Mobility (cell phones/hot spots)	\$41.65	2/17/2023	February	3/9/2023	\$83.26	\$500.00
100-12-4-10000	Telephone Admin	AT&T Mobility (cell phones/hot spots)	\$487.35	2/17/2023	February	3/9/2023	\$4,670.97	\$9,000.00
100-72-5-27002	Field Supplies Park	Bondurant Lumber & Hardware (bucket 2 gallon plastic-showalter park)	\$14.97	440177	March		\$3,047.39	\$7,500.00
100-72-5-27002	Field Supplies Park	Bondurant Lumber & Hardware (circuit breaker -showalter park)	\$17.99	440128	March		\$3,047.39	\$7,500.00
100-41-4-60003	Building Maintenance Shop	Bondurant Lumber & Hardware (connect-shop)	\$4.49	439488	February		\$375.76	\$1,500.00
100-72-5-27002	Field Supplies Park	Bondurant Lumber & Hardware (glue pvc elbow- showalter park)	\$19.97	440189	March		\$3,047.39	\$7,500.00
100-12-4-60000	Building Maintenance City Hall	Bondurant Lumber & Hardware (keys to city hall)	\$5.55	440031	March		\$1,930.66	\$1,500.00

Account Number	Account Name	Payee	Amount	Inv #	Month D	ate Paid	YTD Spent	Annual Budget
100-72-5-27002	Field Supplies Park	Bondurant Lumber & Hardware (lag screw, flat washer-showalter park)	\$2.64	440191	March		\$3,047.39	\$7,500.00
100-12-4-10000	Telephone Admin	C Spire (city hall)	\$330.75	3000695959-16	February	3/9/2023	\$4,670.97	\$9,000.00
100-12-4-61000	Office Equipment Maintenance	CIT (canon copier)	\$119.95	41838388	February	3/9/2023	\$8,118.55	\$21,000.00
100-41-4-67004	Equipment Maintenance Large	Coastal Equipment & Hydraulics (See attachment)	\$2,075.55	25880	March	3/9/2023	\$4,601.31	\$12,000.00
100-72-5-27002	Field Supplies Park	Consolidated Electric Distributors (flex conn insulated wire con-showalter park)	\$141.67	0939-1008130	March		\$3,047.39	\$7,500.00
100-12-5-01007	Water Cooler Rental	Culligan (monthly invoice-varies)	\$27.60	497115	February	3/9/2023	\$127.20	\$400.00
100-12-8-10002	Consulting Services	Emerald Coast Regional Council (monthly invoice-varies)	\$1,281.00	8011	February		\$15,232.50	\$60,000.00
100-12-4-30001	Utilities Habitat	FPL Northwest FL (150 E Pond Street Unit 2)	\$39.89	21119-05291	February	3/9/2023	\$2,087.86	\$3,500.00
100-12-4-30001	Utilities Habitat	FPL Northwest FL (150 E Pond Street Unit 4)	\$92.79	21119-05333	February	3/9/2023	\$2,087.86	\$3,500.00
100-12-4-30001	Utilities Habitat	FPL Northwest FL (150 E Pond Street Unit 5)	\$121.16	21119-05390	February	3/9/2023	\$2,087.86	\$3,500.00
100-12-4-30001	Utilities Habitat	FPL Northwest FL (150 E Pond Street Unit 6)	\$62.08	21119-05341	February	3/9/2023	\$2,087.86	\$3,500.00
100-72-4-30111	Electric McMurray Park	FPL Northwest FL (159 E Pond Street)	\$27.52	21119-05358	February	3/9/2023	\$109.00	\$750.00
100-72-4-30003	Utilities Park	FPL Northwest FL (221 E Highway 4)	36.75	21119-05309	February	3/9/2023	\$3,508.48	\$7,500.00
100-72-4-30112	Electric Little League	FPL Northwest FL (580 Church Street)	40.23	21027-36101	February	3/9/2023	\$297.97	\$900.00
100-72-4-30112	Electric Little League	FPL Northwest FL (580 Church Street)	\$27.80	21119-05382	February	3/9/2023	\$297.97	\$900.00
100-12-4-30100	Ag Bldg. Electric	FPL Northwest FL (6001 Industrial Blvd)	735.68	21024-46511	February	3/9/2023	\$3,169.97	\$8,000.00
100-12-3-15102	Helicopter Technology Expenses	FPL Northwest FL (6081 Industrial Blvd)	\$265.34	21023-88697	February	3/9/2023	\$1,702.71	
100-41-4-30002	Utilities Street	FPL Northwest FL (7860 Alger Road)	\$496.52	21059-54388	February	3/9/2023	\$4,546.71	\$9,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Rd 1)	\$201.82	21086-24632	February	3/9/2023	\$2,165.78	\$5,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Rd 2)	\$27.52	21081-44532	February	3/9/2023	\$2,165.78	\$5,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Rd 3)	\$336.55	21082-33731	February	3/9/2023	\$2,165.78	\$5,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Rd 4)	\$720.98	21082-38789	February	3/9/2023	\$2,165.78	\$5,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Road Comm Bldg.)	\$40.39	21068-09706	February	3/9/2023	\$2,165.78	\$5,000.00
100-72-4-30110	Showalter Park Electric	FPL Northwest FL (7890 Kelly Field Road Theater)	\$27.25	21035-02817	February	3/9/2023	\$2,165.78	\$5,000.00
100-12-4-30000	Utilities City Hall	FPL Northwest FL (7995 N Century Blvd)	\$608.93	21066-02317	February	3/9/2023	\$3,309.27	\$10,000.00
100-41-4-31001	Street Lights	FPL Northwest FL (Street Lights)	\$3,358.34	21034-34078	February	3/9/2023	\$17,700.09	\$16,000.00
100-12-4-61000	Office Equipment Maintenance	Harris Business Machines (canon copier -copies)	\$428.25	389772	March		\$9,621.80	\$21,000.00
100-41-4-67003	Equipment Maintenance Small	JHB Auto Parts (boxed miniatures, lamp, reducer)	\$35.09	50348	February		\$4,212.00	\$7,000.00
100-41-4-67003	Equipment Maintenance Small	JHB Auto Parts (champion two cycle oil -shop)	\$34.90	51311	March		\$4,384.92	\$7,000.00
100-41-4-67003	Equipment Maintenance Small	JHB Auto Parts (grease fitting-shop)	\$3.66	51310	March		\$4,384.92	\$7,000.00
100-41-4-65000	Vehicle Expense Street	JHB Auto Parts (jump start)	\$155.99	51051	March		\$1,594.23	\$6,000.00
100-41-4-67003	Equipment Maintenance Small	JHB Auto Parts (powerated belt - scag mowers)	\$134.36	51210	March		\$4,384.92	\$7,000.00
100-12-8-10003	Engineering/Surveying	Municipal Engineering Services (Administrative Order -See Attachment)	\$675.00	230033	March		\$6,342.25	\$23,000.00

Account Number	Account Name	Payee	Amount	Inv #	Month D	ate Paid	YTD Spent	Annual Budget
100-12-8-10003	Engineering/Surveying	Municipal Engineering Services (Miscellaneous Engineering Services-See Attachment)	\$5,361.25	230030	March		\$6,342.25	\$23,000.00
100-12-8-10003	Engineering/Surveying	Municipal Engineering Services (NPDES/MS4 Annual Report See Attachment)	\$306.00	230032	March		\$6,342.25	\$23,000.00
100-12-5-02000	Miscellaneous Expense Admin	MyFloridaCounty.com (invoice)	\$90.00	GS34431292	February		\$90.00	\$1,000.00
100-41-4-68001	Field Supplies Street	Philip May Co (Gatorade)	\$399.90	154047	February		\$4,638.31	\$10,000.00
100-41-4-68001	Field Supplies Street	Philip May Co (orange soap)	\$59.95	154129	March		\$4,698.26	\$10,000.00
Prepaid Insurance	Prepaid Insurance	Preferred Governmental Insurance Trust (4 of 9 installments)	\$852.34	COM#64744-6-04/2023	April	3/9/2023		
100-41-4-68001	Field Supplies Street	PV Business Solutions (2023 OSHA Compliance Journal)	\$319.40	42682	February	3/9/2023	\$4,638.31	\$10,000.00
100-12-4-33003	Dumping Fee Ag Bldg.	Republic Services (monthly invoice)	\$169.57	0808-000816741	February		\$670.31	\$1,600.00
100-12-8-10002	Consulting Services	Robert T Hudson (monthly invoice)	\$1,625.00	20051	February		\$15,232.50	\$60,000.00
100-12-4-61000	Office Equipment Maintenance	Southern Computer Services (monthly invoice)	\$1,075.00	18003	March	3/9/2023	\$9,193.55	\$21,000.00
100-12-8-15000	Advertisement	Tri City Ledger (Public Hearing/CDBG Disaster Recovery Funding Ad)	\$214.50	3/2/2023	March	3/9/2023	\$715.75	\$5,000.00
		Total	\$24,358.09					
		Water Fund						
402-36-4-10000	Telephone Water/Sewer	AT&T Mobility (cell phones/hot spots)	\$169.80	2/17/2023	February	3/9/2023	\$1,776.08	\$7,750.00
402-36-4-10000	Telephone Water/Sewer	AT&T Mobility (cell phones/hot spots)	\$244.49	2/17/2023	February	3/9/2023	\$1,776.08	\$7,750.00
402-36-4-67000	Equipment Maintenance	Bondurant Lumber & Hardware (gal pipe, cut pipe threads - for sewer machine)	\$11.76	440275	March		\$497.74	\$10,000.00
402-36-4-10000	Telephone Water/Sewer	C Spire (city hall)	\$248.06	3000695959-16	February	3/9/2023	\$1,776.08	\$7,750.00
402-36-4-68001	Field Supplies Water	Core & Main	\$906.00	S373796	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-68001	Field Supplies Water	Core & Main	\$30.77	S392683	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-3-63005	Water Cooler Rental	Culligan (monthly invoice-varies)	\$11.89	797489	February	3/9/2023	\$93.33	\$200.00
402-36-6-30000	Capital Outlay Water	Ferguson Waterworks	\$41,279.07	214828	February		\$41,279.07	\$75,635.00
402-36-4-68001	Field Supplies Water	Ferguson Waterworks (repair clamps)	\$1,034.50	1474776	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-68001	Field Supplies Water	Ferguson Waterworks (repair clamps)	\$394.50	1475165	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-68001	Field Supplies Water	Ferguson Waterworks (repair clamps, wrap clamps)	\$696.22	1474132	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-68001	Field Supplies Water	Ferguson Waterworks (repair couplings)	\$220.00	1466124	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-68001	Field Supplies Water	Ferguson Waterworks (tubing, raptors, sawzall blades, batteries, socket set)	\$1,124.62	1475158	February	3/9/2023	\$18,456.94	\$30,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (221 E Highway 4)	\$27.25	21041-52752	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-38000	Water Wells Electric	FPL Northwest FL (390 Tedder Road Well 3)	\$1,703.96	21049-58109	February	3/9/2023	\$14,020.30	\$40,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (450 Pond Street)	\$36.73	21036-20205	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (6035 Industrial Blvd)	\$47.20	21024-68101	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (620 4th Street)	\$110.92	21024-13420	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (6879 Jefferson Avenue)	\$45.01	21078-45659	February	3/9/2023	\$8,412.92	\$25,000.00

Account Number	Account Name	Payee	Amount	Inv#	Month	Date Paid	YTD Spent	Annual Budget
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (6900 Century Blvd)	\$47.53	21044-94899	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-29000	Electric WWTP	FPL Northwest FL (7350 Jefferson Avenue Temp Service)	\$54.93	21023-00502	February	3/9/2023	\$24,524.76	\$42,500.00
402-36-4-29000	Electric WWTP	FPL Northwest FL (7350 Jefferson Avenue)	\$4,824.64	21023-23900	February	3/9/2023	\$24,524.76	\$42,500.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (781 Briggs Blvd)	\$134.94	21028-39582	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (8250 N Century Blvd)	\$82.91	21060-48834	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-38000	Water Wells Electric	FPL Northwest FL (8630 Blackmon Street Well 1)	\$1,713.82	21040-24456	February	3/9/2023	\$14,020.30	\$40,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (8750 Century Blvd)	\$131.92	21038-03082	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-38000	Water Wells Electric	FPL Northwest FL (9201 Academy Street Well 2)	\$39.42	21029-69777	February	3/9/2023	\$14,020.30	\$40,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (9204 Old Flomaton Road)	\$52.91	21022-56589	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (9301 N Century Blvd)	\$74.03	21042-60050	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-38000	Water Wells Electric	FPL Northwest FL (Century Blvd Well)	\$32.52	21027-26441	February	3/9/2023	\$14,020.30	\$40,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (Century Blvd)	\$29.56	21071-19394	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (N Century Blvd)	\$54.69	21019-61353	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (Pond Street)	\$33.08	21085-92078	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-38000	Water Wells Electric	FPL Northwest FL (Tedder Road 2)	\$671.94	21069-18796	February	3/9/2023	\$14,020.30	\$40,000.00
402-36-4-36000	Utilities Sewer Lifts	FPL Northwest FL (Upton Road)	\$35.23	21044-38029	February	3/9/2023	\$8,412.92	\$25,000.00
402-36-4-62000	Water System Maintenance Pump	JHB Auto Parts (comb.wrench 40 mm)	\$80.20	50605	March	3/9/2023	\$1,676.20	\$15,000.00
402-36-8-10003	Engineering/Surveying	Municipal Engineering Services (Highway 29 Utility Relocation -See Attachment)	\$337.50	230031	March		\$26,229.12	\$50,000.00
Grant Expense	Grant Expense	Municipal Engineering Services (Sludge Press/ LS Rehab - See Attachment)	\$3,213.60	230037	March			\$65,469.60
Prepaid Insurance	Prepaid Insurance	Preferred Governmental Insurance Trust (4 of 9 installments)	\$639.26	COM#64744-6-04/2023	April	3/9/2023		
402-36-8-10002	Consulting Services	Robert T Hudson (monthly invoice)	\$1,625.00	20051	February		\$9,600.00	\$19,000.00
402-36-4-68000	Generator Maintenance	TAW Power Systems (9206 Academy Street - Lift Station 2)	\$150.00	26263649	March		\$8,787.00	\$9,000.00
402-36-4-68000	Generator Maintenance	TAW Power Systems (Portable K- Alger Road)	\$550.00	26263653	March		\$8,787.00	\$9,000.00
402-36-4-68000	Generator Maintenance	TAW Power Systems (8631 Blackmon Street - Lift Station 1)	\$150.00	26263655	March		\$8,787.00	\$9,000.00
402-36-4-68000	Generator Maintenance	TAW Power Systems (Shop - Alger Road)	\$150.00	26263659	March		\$8,787.00	\$9,000.00
402-36-4-71000	Elevated Water Tank	U S Tank, Inc. (Henry Street Tank, State Prison Tank, Blackmon Tank)	\$13,211.24	3082	March	3/9/2023	\$13,211.24	\$24,900.00
402-36-5-40001	Rental Fee	United Rentals (pump rental)	\$1,363.60	187612779-031	March	3/9/2023	\$19,169.60	\$10,000.00
		Total	\$77,827.22					
		Grand Total	\$126,992.28					

Payee	Amount
ADT Commercial	\$96.76
ADT Security Services	\$101.39
AT&T	\$69.55
AT&T Mobility	\$1,374.39
Bondurant Lumber & Hardware	\$77.37
BP Energy Company	\$11,404.70
CIT	\$119.95
City of Brewton	\$840.00
Consolidated Electric Distributors	\$141.67
Coastal Equipment & Hydraulics	\$2,075.55
Consolidated Pipe & Supply	\$2,102.40
Core & Main	\$936.77
C Spire	\$661.49
Culligan	\$39.49
Emerald Coast Regional Council	\$1,281.00
Ferguson Waterworks	\$44,748.91
Florida Gas Utility	\$500.00
Florida Gas Utility	\$270.00
FPL Northwest FL	\$17,330.93
Harris Business Machines	\$428.25
PV Business Solutions	\$319.40
JHB Auto Parts	\$461.19
McCarter & English	\$405.58
Municipal Engineering Services	\$10,005.85
MyFloridaCounty.com	\$90.00
Philip May Co	\$459.85
Preferred Governmental Insurance Trust	\$1,704.68
Republic Services	\$8,830.82
Robert T Hudson	\$3,250.00
Southern Computer Services	\$1,075.00
TAW Power Systems	\$1,000.00
Tri City Ledger	\$214.50
United Rentals	\$1,363.60
U S Tank, Inc.	\$13,211.24
Grand Total	\$126,992.28

Account Number	Account Name	Amount
	Garbage Fund	
403-34-4-33004	Contract Residential Fee	\$9,501.25
	Total	\$9,501.25
	Gas Fund	
401-32-4-10000	Telephone Gas	\$202.22
401-32-5-27000	Operating Supplies Gas	\$2,102.40
401-32-8-10002	Consulting Services	\$500.00
401-32-8-15000	Advertisement	\$270.00
401-32-4-30000	Utilities Gas	\$78.25
401-32-4-65000	Vehicle Expense Gas	\$16.99
401-32-8-10005	Engineering/Surveying	\$112.50
Prepaid Insurance	Prepaid Insurance	\$213.08
401-32-5-27001	Natural Gas Purchases	\$11,404.70
401-32-8-13000	Legal Fees	\$405.58
	Total	\$15,305.72
	General Fund	
100-12-4-10001	Alarm System City Hall	\$198.15
100-41-4-10006	Telephone Street	\$236.15
100-12-4-10000	Telephone Admin	\$963.06
100-72-4-10007	Telephone Park	\$41.65
100-72-5-27002	Field Supplies Park	\$197.24
100-41-4-60003	Building Maintenance Shop	\$4.49
100-12-4-60000	Building Maintenance City Hall	\$5.55
100-12-4-61000	Office Equipment Maintenance	\$1,623.20
100-41-4-67004	Equipment Maintenance Large	\$2,075.55
100-12-5-01007	Water Cooler Rental	\$27.60
100-12-8-10002	Consulting Services	\$2,906.00
100-12-4-30001	Utilities Habitat	\$315.92
100-72-4-30111	Electric McMurray Park	\$27.52
100-72-4-30003	Utilities Park	36.75
100-72-4-30112	Electric Little League	68.03
100-12-4-30100	Ag Bldg. Electric	735.68
100-12-3-15102	Helicopter Technology Expenses	\$265.34
100-41-4-30002	Utilities Street	\$496.52
100-72-4-30110	Showalter Park Electric	\$1,354.51
100-12-4-30000	Utilities City Hall	\$608.93
100-41-4-31001	Street Lights	\$3,358.34
100-41-4-67003	Equipment Maintenance Small	\$208.01
100-41-4-65000	Vehicle Expense Street	\$155.99
100-12-8-10003	Engineering/Surveying	\$6,342.25
100-12-5-02000	Miscellaneous Expense Admin	\$90.00
100-41-4-68001	Field Supplies Street	\$779.25

Account Number	Account Name	Amount
Prepaid Insurance	Prepaid Insurance	\$852.34
100-12-4-33003	Dumping Fee Ag Bldg.	\$169.57
100-12-8-15000	Advertisement	\$214.50
	Total	\$24,358.09
	Water Fund	
402-36-4-10000	Telephone Water/Sewer	\$662.35
402-36-4-67000	Equipment Maintenance	\$11.76
402-36-4-68001	Field Supplies Water	\$4,406.61
402-36-3-63005	Water Cooler Rental	\$11.89
402-36-6-30000	Capital Outlay Water	\$41,279.07
402-36-4-36000	Utilities Sewer Lifts	\$943.91
402-36-4-29000	Electric WWTP	\$4,879.57
402-36-4-38000	Water Wells Electric	\$4,161.66
402-36-4-62000	Water System Maintenance Pump	\$80.20
402-36-8-10003	Engineering/Surveying	\$337.50
Grant Expense	Grant Expense	\$3,213.60
Prepaid Insurance	Prepaid Insurance	\$639.26
402-36-8-10002	Consulting Services	\$1,625.00
402-36-4-71000	Elevated Water Tank	\$13,211.24
402-36-5-40001	Rental Fee	\$1,363.60
402-36-4-68000	Generator Maintenance	\$1,000.00
	Total	\$77,827.22
	Grand Total	\$126,992.28

Date: Invoice No. 6-Mar-2023

230037

Ms. Leslie Howington **Town Clerk Town of Century** PO Box 790

MAR 1 0 2023

Project:

Century, FL 32535

150004-011

WW System Misc. Impr. Phase I - Sludge Press and LS Rehab

Professional Services:

December 7, 2022

through

February 28, 2023

Task Order No. MES-22

LUMP SUM WORK

MES Totals	\$42,136.00	31.36%	\$13,213.60	\$10,000.00	\$3,213.60
Bidding Services Construction Services (CA/CM)	\$10,000.00 \$32,136.00	100.00% 10.00%	\$10,000.00 \$3,213.60	\$10,000.00 \$0.00	\$0.00 \$3,213.60
Phase / Task	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount

AMOUNT DUE THIS INVOICE: \$3,213.60

cc: robin.phillips@cox.net

Municipal Engineering Services Appreciates your Patronage.

Prompt Payment is Appreciated. Payment should be submitted to the address below. Should you have any questions or concerns, please contact us.



6-Mar-2023 230030

Ms. Leslie Howington **Town Clerk Town of Century** PO Box 790 Century, FL 32535

Project:

150004-003

Miscellaneous Engineering Services

Professional Services:

February 1, 2023

through

February 28, 2023

Task Order No. MES-1

Description: Prepare RAISE Grant Application and assist Town with uploading application. Legislative Appropriation Response to FDOT comments. WMD Grant Application. Site visit to review gym and bridges/culverts for Hurricane Sally Grant App

	Hours	Hourly	Amount
		Rate	Earned
Sr. Professional Engineer	14.50	\$150.00	\$2,175.00
Design Engineer	40.00	\$78.00	\$3,120.00
Engineering Technician		\$85.00	\$0.00
	Total Th	Total This Work Task	

Direct Expenses

Mileage Rate =

\$0.625

per mile

Miles Driven =

106.0

miles

Total Mileage Expenses =

\$66.25

Total Direct Expenses =

\$66.25

AMOUNT DUE THIS INVOICE: \$5,361.25



Municipal Engineering Services Appreciates your Patronage.

Prompt Payment is Appreciated. Payment should be submitted to the address below. Should you have any questions or concerns, please contact us.

Date:

6-Mar-2023

Invoice No.

230031

Ms. Leslie Howington Town Clerk Town of Century PO Box 790 Century, FL 32535



Project:

150004-009

Highway 29 Utility Relocation

Professional Services:

January 4, 2023

through

February 28, 2023

Task Order No. MES-6

Description: Meeting on site with Client and FDOT regarding utility impacts on east side of road south of Jackson Street.

	Hours	Hourly	Amount
		Rate	Earned
Senior Professional Engineer	3.00	\$150.00	\$450.00
Design Engineer		\$78.00	\$0.00
Engineering Technician		\$85.00	\$0.00
	Total Th	is Work Task	\$450.00

Direct Expenses

Mileage Rate =

\$0.625

per mile

Miles Driven =

0

miles

Total Direct Expenses =

\$0.00

AMOUNT DUE THIS INVOICE: \$450.00

pu

Municipal Engineering Services Appreciates your Patronage.

Prompt Payment is Appreciated. Payment should be submitted to the address below. Should you have any questions or concerns, please contact us.

FINAL INVOICE

Date: Invoice No. 6-Mar-2023

230032

Ms. Leslie Howington Town Clerk Town of Century PO Box 790 Century, FL 32535

Project:

150004-012-002 NPDES/MS4 Annual Report (2022)

Professional Services:

February 1, 2023

through

February 28, 2023

MAR 10 43

Task Order No. MES-20

Description: Coordinate with Escambia County and prepare Annual Report.

	Hours	Hourly	Amount
		Rate	Earned
Sr. Project Manager		\$165.00	\$0.00
Sr. Professional Engineer	1.00	\$150.00	\$150.00
Professional Engineer		\$125.00	\$0.00
Design Engineer	2.00	\$78.00	\$156.00
Engineering Technician		\$85.00	\$0.00
	Total T	\$306.00	

Direct Expenses

Mileage Rate =

\$0.625

per mile

Miles Driven =

0.0

miles

Total Direct Expenses =

\$0.00

70.00

AMOUNT DUE THIS INVOICE: \$306.00

a

Municipal Engineering Services Appreciates your Patronage.

Prompt Payment is Appreciated. Payment should be submitted to the address below. Should you have any questions or concerns, please contact us.



Ms. Leslie Howington Town Clerk Town of Century PO Box 790 Century, FL 32535

Project:

150004-022

Administrative Order (AO-120NW)

Professional Services:

February 1, 2023

through

February 28, 2023

Task Order No. MES-24

Description: Meeting with client to discuss DMR Calculations and discussions with FDEP to coordinate meeting related to Administrative Order (AO-120NW).

	Hours	Hourly	Amount
		Rate	Earned
Sr. Project Manager		\$165.00	\$0.00
Sr. Professional Engineer	4.50	\$150.00	\$675.00
Professional Engineer		\$125.00	\$0.00
Design Engineer		\$78.00	\$0.00
Engineering Technician		\$85.00	\$0.00
	Total T	his Work Task	\$675.00

Direct Expenses

Mileage Rate =

\$0.625

per mile

Miles Driven =

0.0

miles

Total Direct Expenses =

\$0.00

AMOUNT DUE THIS INVOICE: \$675.00

الم

Municipal Engineering Services Appreciates your Patronage.

Prompt Payment is Appreciated. Payment should be submitted to the address below. Should you have any questions or concerns, please contact us.

TOWN OF CENTURY CONTROLLING ACCOUNT 7995 N. CENTURY BLVD. 850-256-3208

CENTURY, FL 32535

018570

UNITED BANK

207 SPRING ST. STE. 14 JAY, FLORIDA 32565

3/6/2023

PAY TO THE ORDER OF

Town of Century

*40,785.00

Forty Thousand Seven Hundred Eighty-Five and 00/100******

DOLLARS

Town of Century

MEMO

V001974 6736792 request for funds #1

AUTHORIZED SIGNATURE

#O18570# #O62102098#

0233088401

TOWN OF CENTURY

Town of Century

3/6/2023

V001974 6736792 request for funds #1

V001974 6736792 request for funds #1

40,785.00

018570

Cash in Bank - United V001974 6736792 request for funds #1

TO BE USED FOR DEPOSIT TRANSACTIONS ONLY

DEPOSIT TICKET

40,785.00

018570

TOWN OF CENTURY

Town of Century

3/6/2023

40,785.00

Town Of Century CDBG #22CV-507

PO Box 790 Century, FL 32535

Your Hometown Advantage

SUB TOTAL. LESS CASH RECEIVED

40785

Cash in Bank - U

#106 2 10 20 98 #100 16 20 1 2 10 1 2 #

List

Checks = Singly

The second secon

10 6 2 10 20 9 B # 00 1 6 20 1 2 1 0 1 2 I 1005



February 3, 2023

Leslie Howington Town of Century 7995 North Century Blvd. Century, FL. 32535

RE:

CDBG #22CV-S07

Dear Leslie,

I have prepared the Request for Funds #1 for CDBG funded grant administration and architecture services. Please have the Mayor review and authorize payment on the invoices enclosed.

I have prepared the following payment summary upon arrival of the funds:

Pay to:	Invoice #	Amount:
Deposit from Request for Funds #1		\$40,785.00
Pay following invoices:		
Jones-Phillips and Associates, Inc.	1 - S07	(\$6,500.00)
Jones-Phillips and Associates, Inc.	2-S07	(\$3,500.00)
Townes + Architects, P.A.	CCC-001	(\$30,785.00)
Balance:		\$0.00

Sincerely,

Robin A. Phillips Project Administrator

Town of Century FEIN: 59-6017986 FLAIR ID #H2478

INVOICE

Contract #: 22CV-S07

Invoice No.: 1 Date: February 3, 2023

TO:

Florida Dept. of Economic Opportunity Division of Community Development Attn: Graham Markarian 107 E. Madison Street, Caldwell Bldg. MSC 400 Tallahassee, Florida 32399-1160

FOR:

Town of Century Leslie Howington Town Clerk 7995 North Century Blvd. Century, FL. 32535

DESCRIPTION		AMOUNT
Dates of Service: March 1, 2022 through February 3, 20	23	
Deliverable 1 - Project Implementation Tasks Attended meetings of the Recipient's local governing body to provid reports— completed Maintained client files — completed Prepared public notices for publication — completed Maintained financial records- completed Conducted Fair Housing Activity — completed Prepare and submit Quarterly Status Report - completed		\$5,000.00
Deliverable 2 – Engineering Services		\$35,785.00
Deliverable 3 – Construction		\$0.00
	TOTAL	\$40,785.00

Signature of Authorized Representative

Leslie Howington, Town Clerk Printed Name and Title



JONES - PHILLIPS & ASSOCIATES, INC.

ECONOMIC DEVELOPMENT • GRANT ADMINISTRATION • COMMUNITY PLANNING

INVOICE #1-S07

March 1, 2022 through December 1, 2022 PROFESSIONAL SERVICES INVOICE

Honorable Ben Boutwell Mayor, Town of Century 7995 North Century Blvd. Century, FL 32535

RE: CDBG-CV #22CV-S07

In accordance with Paragraph E of our contractual agreement; for the provision of administrative services relative to the above referenced Community Development Block Grant Project, please remit the sum of Six Thousand, Five Hundred Dollars for Program Administration services including elements of Paragraphs B, Sections 1-12 as reflected in the CDBG budget.

General Administration Services Lump Sum Billing	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount
(\$50,000,00	5%	\$2,500.00	\$0.00	\$2,500.00
Total Lump Sum Billing:				_	\$2,500.00

Environmental and Davis Bacon/Bidding Services Per Hour Billing	Number of hours	\$ per hour	Extension
Environmental Services (Initial consultations, research) Davis-Bacon/Bidding Total Per Hour Billing:	40 0 40	\$100 \$100 _	\$4,000.00 \$0.00 \$4,000.00
			<u>\$6,500.00</u>

Respectfully Submitted,

Robin A. Phillips

Total Invoice:

President, Jones-Phillips and Associates, Inc.

Project Administration Deliverables Jones-Phillips and Associates, Inc.

Client:

Invoice dates:

Town of Century March 1, 2022 through December 1, 2022

Deliverables

1 \$2,500.00

Invoice Amount:

Invoice #:

Maintain client files

Attended meetings of the Recipient's local governing body to provide progress reports

Date Completed

12/1/22 10/4/22



INVOICE #2-S07

December 2, 2022 through February 1, 2023 PROFESSIONAL SERVICES INVOICE

Honorable Ben Boutwell Mayor, Town of Century 7995 North Century Blvd. Century, FL 32535

RE: CDBG-CV #22CV-S07

In accordance with Paragraph E of our contractual agreement; for the provision of administrative services relative to the above referenced Community Development Block Grant Project, please remit the sum of Three Thousand, Five Hundred Dollars for Program Administration services including elements of Paragraphs B, Sections 1-12 as reflected in the CDBG budget.

General Administration Services Lump Sum Billing	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount
	\$50,000.00	10%	\$5,000.00	\$2,500.00	\$2,500.00
Total Lump Sum Billing:					\$2,500.00

Environmental	and Davis	Bacon/Bidding
Candana Day Marin DIII	J	

Services Per Hour Billing	Number of hours	\$ per hour	Extension
Environmental Services (Initial consultations, research)	10	\$100	\$1,000.00
Davis-Bacon/Bidding	0	\$100	\$0.00
Total Per Hour Billing:	10		\$1,000.00

Total Invoice:

\$3,500.00

Respectfully Submitted,

Robin A. Phillips

President, Jones-Phillips and Associates, Inc.

Project Administration Deliverables Jones-Phillips and Associates, Inc.

Client:

Town of Century

Invoice dates:

Invoice #:

December 2, 2022 through February 1, 2023

\$2,500.00 Invoice Amount:

Deliverables

Maintain client files

Attended meetings of the Recipient's local governing body to provide progress reports

Prepared public notices for publication

Maintained financial records

Conducted Fair Housing Activity

Prepare and submit Quarterly Status Report

Date Completed

2/1/23 12/8/22, 12/12/22,1/3/23 12/3/22 2/1/23 12/15/22 1/10/23

TOWNES + architects, P.A.

2421 North 12th Avenue Pensacola, Florida 32503 Certificate Number AA 26001051

INVOICE

Town of Century 7995 North Century Blvd. Century, FL 32535

Atten: Mayor Ben Boutwell

RE: Authorized Additional Services Invoice

INVOICE No. CCC - 001

A/E SERVICES FOR CARVER AND CENTURY COMMUNITY CENTERS

CARVER AND CENTURY COMMUNITY CENTERS	Cor	ntract	Percent Complete	Amount Previou Invoice	siy	Due	ount : This dice		a) Diced Date
BASIC SERVICES						T			
Schematic Design	5	33,425.00	0%		-	S		\$	*
Design Development	5	41,780.00	0%			\$		\$	-
Construction Documents	Ŝ	50,140.00	0%		-	5	0.00	5	-
Final Construction Documents	\$	8,350.00	0%		F-1	\$	-	5	*)
Bidding Services	\$	8,354.00	0%		20	\$	141	5	2.
Construction Administration	\$	25,080.00	0%		- 1	5		5	
SUB TOTAL	\$	167,129.00		\$		\$		\$	
ALLOWANCES									
Printing and Reproduction	S	2,000.00	0%			\$	-	5	*
Permitting	S	3,000.00	0%		F-1	5	(2)	\$	×:
Travel	5	2,000.00	0%			\$	196	S	90
	1		0%	5	-	\$		\$	
ADDITIONAL DIRECT EXPENSES BEYOND BASIC SVCS							22 222 22		20 200 00
Topographic and Boundary Survey	5	26,910.00	75%			S	20,090.00	S	20,090.00
Geotechnical Investigation and Report	Š	5,290.00	0%			S		S	
Civil Engineering	5	93,595.00	0%		- 2	\$	*:	\$	-
Measured Drawings	5	4,000.00	0%			\$	+1	5	
Hazardous and Regulated Materials Survey	5	6,095.00	100%		81	\$	6,095.00	\$	6,095.00
Wetlands, Environ. Sensitive, Endangered Species Investi	ş	4,600.00	100%			\$	4,600.00	\$	4,600.00
Protected Tree Inventory	5	2,300.00	0%			\$		\$	-
	1		0%		7	\$		\$	
	1	1	0%			5	-	\$	
			0%		- 2	\$		\$	
TOTAL CONTRACT SUM TO DATE		316,919.00		\$		\$		S	<u>.</u>
TOTAL CONTRACT SOM TO DATE		310,313.00							
TOTAL INVOICED TO DATE						-		\$	30,785.00
LESS PREVIOUS INVOICED AMOUNTS								5	
CURRENT PAYMENT DUE THIS INVOICE	-			15.		+		\$	30,785.00
CORNELL LALMENT DOE 11172 MAQUEE	-			111					

Please make check payable to: TOWNES + architects_P A

BALANCE TO FINISH

27 In 20023 1/27/23

TOWNES + architects, P.A.

2421 North 12th Avenue Pensacola, Florida 32503 Certificate Number AA 26001051

REIMBURSABLE SUMMARY

25-Jan-25

TOTAL

Town of Century 7995 North Century Blvd. Century, Florida 32535

Atten: Mayor Ben Boutwell

RE: Authorized Additional Services Invoice

INVOICE NUMBER CCC 001

A/E SERVICES FOR CENTURY AND CARVER COMMUNITY CENTERS

CENTURY AND CARVER COMMUNITY CENTERS

TOPOGRAPHIC AND BOUNDARY SURVEY Pittman Glaze and Associates \$ 17,470.00 SUBTOTAL \$ 17,470.00 Compensation Multiple at 1.15 \$ 2,620.50 TOTAL \$ 20,090.50 WETLANDS-ENVIRONMENTALLY SENSITIVE, ENDANGERED SPECIES SURVEY Biome Consulting Group 2,200.00 Biome Consulting Group 1,800.00 SUBTOTAL 4,000.00 Compensation Multiple at 1.15 600.00 TOTAL 4,600.00 HAZARDOUS AND REGULATED MATERIALS SURVEY NOVA \$ 5,300.00 SUBTOTAL 5,300.00 Compensation Multiple at 1.15 795.00

\$ 6,095.00



Providing Professional Surveying Services Since 1976 Licensed in Florida and Alabama

Ben Townes Townes + Architects 2421 North 12th Avenue Pensacola, FL 32503 Date: 1/19/2023 Job No. 39813-22 File: C8924

Original Invoice

Sec 8-T5N-R30W - Carver Community Center

JEFFERSON AVENUE BOUNDARY/TOPO/TREE SURVEY

Total Amount Due:

\$17,470.00

Please show Job No. 39813-22 on your form of payment.

Remit to: 5700 North Davis Hwy, Suite 3, Pensacola, FL 32503 ph. (850) 434-6666 fx. (850) 434-6661 small: pgasurvey@bellsouth.net

Thank You

TERMS: Net tenth of month following purchase, unless specified otherwise. All accounts 30 days past due will be subjected to a monthly service charge of one and one half percent, with a minumum of \$0.50 until paid. This represents an annual percentage interest rate of eighteen percent.



850.435.9367 www.biome.co

Bill To Townes+ Architects Ben Towne 2421 North 12th Avenue Pensacola, FL 32503

Invoice

Date	Invoice #
12/7/2022	8598

		Rep	Terms	Biome Job #	Pro	ect
	GM Due on Receipt 2549.007 Carver Comn					
Date			Description			Amount
	Biome to conduct	t a Site Specifi	c Survey for Envir	onmentally Se	nsitive Lands	2,200.00





Make Checks Payable To: Biome Consulting Group, LLC

Credit Card Payment- 850-435-9367

Invoice Total	\$2,200.00
Payments/Credits	\$0.00
Balance Due	\$2,200.00



850.435,9367 www.biame.co

Bill To Townes+ Architects Ben Towne 2421 North 12th Avenue Pensacola, FL 32503

Invoice

Date	Invoice #		
12/7/2022	8597		

Rep	Terms	Biome Job #	Project
GM	Due on Receipt	2549.006	Century Community Center

Date	Description	Amount
	Biome to conduct a Site Specific Survey for Environmentally Sensitive Lands	1,800.00
	<u>.</u>	





Make Checks Payable To: Biome Consulting Group, LLC

Credit Card Payment- 850-435-9367

Invoice Total	\$1,800.00
Payments/Credits	\$0.00
Balance Due	\$1,800.00



January 16, 2023

Project No:

10116-3022084.000

Invoice No:

0323422

TOWNES + Architects, P.A. Attn: Mr. Benjamín M. Townes, AIA 2421 North 12th Avenue Pensacola, FL 32503

Project

10116-3022084.000

Century & Carver Community Centers

Professional Services from January 1, 2023 to January 21, 2023

Phase

Hazardous Materials Survey

Fee

5,300.00

Total this Phase

\$5,300.00

Total this Invoice

\$5,300.00

Billings to Date

	Current	Prior	Total
Fee	5,300.00	0.00	5,300.00
Totals	5,300.00	0.00	5,300.00

Thank you for selecting NOVA. If you have any questions regarding this invoice, please call Jesse James at 850-399-0553. Payment Terms Net 30 Days. Remittance Address:

Nova Engineering and Environmental LLC PO Box 745663 Atlanta, GA 30374-5663

SERA Grants Management PAYMENT COVER SHEET

Originating Division:		Community Development						
Make warrant p	ayable to:	Town of Century	own of Century					
Mailing Address	:	Post Office Drawer 790, Century, Florida, 325351621						
· ·								
NFA ID: 041427								
FA ID: FA-348235 Amount of Finan Type of Financial	cial Activity: \$4							
Reporting Time P	oriod Start Da	to: 03/01/2022	2					
Reporting Time P								
keporting time r	erioù Ellu Dat	e. 02/03/2023						
Grant:	DCF20							
GAAFR:	20		Contract Number:	H2478				
Organization Level:			Budget Entity:	40300200				
Expansion Option:	R9		Vendor Number:	F596017986001				
FID:	261006		Voucher Number:					
Object Code	780000		Category Code	100190				
NFA Start Date			NFA End Da	ate				
03/01/2022			09/30/2023	3				
DATE:	-11							

APPROVED:

Kristina Wood

From:

Robin Phillips <robin.phillips@cox.net>

Sent:

Monday, February 6, 2023 3:46 PM

To:

Leslie Howington; Kristina Wood

Subject:

CDBG-CV grant RFF #1 payment instructions

Attachments:

Payment instructions pdf RFF #1.pdf; Untitled attachment 00024.txt

Kristina,

Attached are the payment instructions for RFF #1 on the CDBG-CV, Community Center grant. The account number for this grant is the one you sent to me earlier (001620121012). It was ordered on Friday.

Kristina Wood

From:

Robin Phillips < robin.phillips@cox.net>

Sent:

Tuesday, January 10, 2023 11:46 AM

To:

Kristina Wood

Cc:

Leslie Howington CDBG-CV RFF#1

Subject: Attachments:

Century RFF #1 CDBG-CV for Kristina.pdf; Transaction Report Century CV.xls; Untitled

attachment 00033.txt

Kristina,

I have ordered the first RFF for the CDBG-CV grant (see attached). It is the grant for the Community Centers. You will need to open a new checking account (non-interest bearing) at the bank and name it Town of Century CDBG #22CV-S07. I am also attaching the spreadsheet to track the financial activity for this grant for you to keep on your computer. I am hoping that the money will be in in around 2 weeks.



December 9, 2022

Leslie Howington Town of Century 7995 North Century Blvd. Century, FL. 32535

RE:

CDBG #22CV-S07

Dear Leslie.

I have prepared the Request for Funds #1 for CDBG funded grant administration. Please have the Mayor review and authorize payment on the invoices enclosed.

I have prepared the following payment summary upon arrival of the funds:

Pay to:	Invoice #	Amount:
Deposit from Request for Funds #1		\$6,500.00
Pay following invoices:		
Jones-Phillips and Associates, Inc.	1-\$07	(\$6,500.00)
Balance:		\$0.00

Sincerely,

Robin A. Phillips Project Administrator

Town of Century FEIN: 59-6017986 FLAIR ID #H2478

INVOICE

Contract #: 22CV-S07

Invoice No.: 1 Date: December 9, 2022

TO:

Florida Dept. of Economic Opportunity Division of Community Development Attn: Graham Markarian 107 E. Madison Street, Caldwell Bldg. MSC 400 Tallahassee, Florida 32399-1160 FOR:

Town of Century Leslie Howington Town Clerk 7995 North Century Blvd. Century, FL. 32535

DESCRIPTION	AMOUNT
Dates of Service: March 1, 2022 through December 1, 2022	
Deliverable 1 - Project Implementation Tasks Attended meetings of the Recipient's local governing body to provide progress reports- completed Maintained client files - completed	\$2,500,00
Deliverable 2 – Engineering Services Conducted environment assessments or environmental impact statements - completed	\$4,000.00 \$0.00
Deliverable 3 – Construction	

TOTAL

\$6,500.00

Signature of Authorized Representative

Leslie Howington, Town Clerk Printed Name and Title



ONES - PHILLIPS & ASSOCIATES, INC.

ECONOMIC DEVELOPMENT • GRANT ADMINISTRATION • COMMUNITY PLANNING

INVOICE #1-S07

March 1, 2022 through December 1, 2022 PROFESSIONAL SERVICES INVOICE

Honorable Ben Boutwell Mayor, Town of Century 7995 North Century Blvd. Century, FL 32535

RE: CDBG-CV #22CV-S07

In accordance with Paragraph E of our contractual agreement; for the provision of administrative services relative to the above referenced Community Development Block Grant Project, please remit the sum of Six Thousand, Five Hundred Dollars for Program Administration services including elements of Paragraphs B, Sections 1-12 as reflected in the CDBG budget.

General Administration Services Lump Sum Billing	Fee	Percent Complete	Amount Earned	Previously Billed	Current Amount
	\$50,000.00	5%	\$2,500.00	\$0.00	\$2,500.00
Total Lump Sum Billing:					\$2,500.00

Environmental and Davis Bacon/Bidding Services Per Hour Billing	Number of hours	\$ per hour	Extension
Environmental Services (Initial consultations, research)	40	\$100	\$4,000.00
Davis-Bacon/Bidding	0	\$100	\$0.00
Total Per Hour Billing:	40	_	\$4,000.00
Total Invoice:			\$6,500.00

Respectfully Submitted,

Robin A. Phillips

President, Jones-Phillips and Associates, Inc.

Project Administration Deliverables Jones-Phillips and Associates, Inc.

Client:

Invoice dates:

Town of Century March 1, 2022 through December 1, 2022

Invoice Amount: Invoice #:

\$2,500.00

Deliverables

Maintain client files

Attended meetings of the Recipient's local governing body to provide progress reports

Date Completed

12/1/22 10/4/22

SERA Reimbursement Printout

NFA ID: 041427

Contract Number: H2478

Financial Activity Name: FA-346553

Type: Reimbursement

Status: Submitted

Reporting Time Period Start Date: 03/01/2022

Reporting Time Period End Date: 12/01/2022

Requested Date	Funds Requested	Approved Date	Funds Approved
01/10/2023	\$0.00		\$0.00

Cost Category	Activity	Cost Code	IDIS ID	Budget Allocation	Budget Remaining	Funds Requested	Unexpended Balance
Project Implement ation				\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
Administrat ion				\$0.00	\$0.00	\$0.00	\$0.00
Neighborh ood Facilities				\$2,905,000.0 0	\$2,905,000. 00	\$0.00	\$2,905,000.0 0

Cost Category	Activity	Cost Code	IDIS ID	Budget Allocation	Budget Remaining	Funds Requested	Unexpended Balance
Engineering Services				\$300,000.00	\$300,000.0	\$0.00	\$300,000.00
Housing Rehabilitati on				\$0.00	\$0.00	\$0.00	\$0.00

Date:		
Signed:		

I checked SERA this morning and the other funds we ordered for the CDBG-NR grant are showing paid which means you should be seeing it in your checking account today or tomorrow.

Note: You now have three CDBG checking accounts:

Grant #

Activity

Checking Account #

CDBG #22CV-S07

Community Centers

To be set up

CDBG #22DB-OP-01-27-02-N12

Sewer Lift Station (Pilgrim Lodge)

233817601

CDBG #17DB-OL-01-27-02-NE1

Tornado Housing Repair

234267501

Call me with any questions.

Thanks,

Robin A. Phillips
Jones-Phillips and Associates, Inc.
2352 Arriviste Way
Pensacola, FL 32504
robin.phillips@cox.net
(850) 433-4010 (office)
(850) 293-1108 (cell)

Kristina Wood

From:

Robin Phillips <robin.phillips@cox.net>

Sent:

Monday, February 6, 2023 3:32 PM

To:

Leslie Howington; Kristina Wood

Subject:

CDBG #17DB-OL-01-27-02-NE1, RFF #17 payment instructions

Attachments:

Payment instructions RFF #17.pdf; Untitled attachment 00004.txt

Kristina,

Attached are the payment instructions for RFF #17 on the tornado grant. It was ordered today.

Please call me with any questions.

Thanks,

Agenda Date: March 21, 2023

Department
PresenterAdministration
Leslie HowingtonAmount
Account

Subject: PUBLIC HEARING FOR GRANT APPLICATION

Background:

During the February 21, 2023 Council Meeting, Robin Phillips received Council approval to apply for grants for a shelter, drainage and Freedom Road Bridge. For you information, below is the chain of events for all CDBG grant applications:

Process to Apply for CDBG Grants

- 1. Robin Phillips presents the possibility of applying for an available grant and recommends a project.
- 2. The Town Council votes whether to move forward.
- 3. Conversations are held with key players regarding feasibility of the scope of work.
- 4. Ms. Phillips advertises for public hearing on the possibility of apply for grant
- 5. The public hearing is held.
- 6. Immediately following the public hearing, Council votes whether to apply for the grant.
- 7. The grant application is prepared and submitted by Ms. Phillips.
- 8. We await approval from the State.
- 9. After approval, a request for bids is advertised.

Attached is the Public Notice. The Public Hearing will be held during the March 21, 2023 Council Meeting

This item is for ongoing operations.

Recommended Action:

- 1. HOLD PUBLIC HEARING FOR GRANT APPLICATION.
- 2. MOTION WHETHER TO APPLY FOR GRANT

THE TOWN OF CENTURY PUBLIC HEARING NOTICE SMALL CITIES CDBG DISASTER RECOVERY FUNDING

The Town of Century is considering applying to the Florida Department of Economic Opportunity (DEO) for Small Cities Hurricane Sally Community Development Block Grant Disaster Recovery (CDBG-DR) Funding. The Town is eligible to apply for three applications, each with minimum of \$750,000 up to \$65 million through the Rebuild Florida Infrastructure Repair Program (IRP). All activities funded through the Program must meet a National Objectives or either benefit to Low-to-Moderate individuals or address an urgent need AND must "tie-back" to damages relating Hurricane Sally or address mitigation activities that will lessen the impact or increase resilience to future disasters.

The Town of Century is proposing to submit applications for one or more of the following activities:

- 1. <u>Shelter:</u> The renovation/rebuilding of the old Century High School gymnasium for use as a multipurpose facility as well as service as a hurricane shelter for use during natural disasters. Estimated project cost is \$10,000,000.00 which will include construction/demolition, engineering, architectural, site development, permitting and administration. The Town Council may vote to contribute matching funds to this project.
- 2. <u>Drainage Improvements:</u> Includes the replacement of the bridge on Freedom Road and various improvements to the drainage system at Jefferson Avenue/Freedom Road and Freedom Road Bridge and Alger Road Bridge. Both of these areas experienced embankment erosion during Hurricane Sally which added to the increased instability of these bridges. Estimated project cost is \$ 3,000.000.00 which will include construction, engineering, permitting and administration. The Town Council may vote to contribute matching funds to this project.

Public comments will be accepted on this proposed project until Monday, March 20, 2023. Public comments may be e-mailed to Kristina Wood at kwood@centuryflorida.us or by calling Century Town Hall at (850) 256-3208. A public hearing to obtain citizen comments regarding these proposed applications will be held at Century Town Hall, located at 7995 North Century Blvd. on Tuesday March 21, 2023 at 7:00 p.m. For information concerning the public hearing, contact Kristina Wood at (850) 256-3208 or by e-mail at kwood@centuryflorida.us The public hearing is being conducted in a handicapped accessible location. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the hearing is asked to advise the Town at least three days before the hearing by contacting Kristina Wood at (850) 256-3208. If you are hearing or speech impaired please contact the Town using the Florida Relay Services, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice). In addition, the public hearing will be available via Conference Call by calling 850-366-6244 and using Conference ID: 707-665#. There is no fee for using this service.

Any non-English speaking person wishing to attend the public hearing should contact Kristina Wood at (850) 256-3208 at least three days prior to the hearing and an interpreter will be provided.

Agenda Date: March 21, 2023

Department	Administration	Amount
Presenter	Leslie Howington	Account

Subject: UPDATE ON ELECTIONS

Background:

CANVASSING BOARD:

Assistant County Attorney Christi Hankins informed the Town on Wednesday, March 17, 2023, that the County has appointed a Canvassing Board that will serve the Town's Special Election next Tuesday, March 28, 2023.

Attached is the Supervisor of Election's Public Notice that was advertised in the Pensacola News Journal.

Town Attorney Matt Dannheisser recommends the Town Council approves the County Canvassing Board to canvass the Special Election.

DATE OF TAKING OFFICE:

Elections. Section 5.05.c Each elected official shall be sworn into and take office ten (10) days following the special general nonpartisan election.

The Oaths of Office will take place on Friday, April 7, 2023. What time would Council like to meet?

This item is for Town Charter operations.

Recommended Action:

APPROVE THE COUNTY CANVASSING BOARD CANVASS THE SPECIAL ELECTION

LEGAL NOTICE ESCAMBIA COUNTY CANVASSING BOARD SCHEDULE MARCH 28, 2023, TOWN OF CENTURY SPECIAL GENERAL ELECTION

CANVASSING BOA	ARD MEMBERS						
Chair	Honorable Barry E. Dickson, Jr., County Judge						
Member	Honorable David H. Stafford, Supe	ervisor of Elections					
Member	Honorable Robert Bender, County Commissioner, District 4						
Alternate	Honorable Scott Ritchie, County Ju	udge					
Alternate	Elizabeth Kissell, BCC Alternate						
Time of Meeting	Date and Location	Purpose of Meeting					
-	*Public inspection of vote-by-mail ballots will take place from 4:00 p.m. – 5:00 p.m. on Election Day, March 28, 2023.						
3:00 p.m.	Thursday, March 23, 2023 Supervisor of Elections Warehouse and Training Facility 3201 W Navy Blvd	 Orientation Logic and Accuracy Testing of the Voting and Tabulating Equipment to be used for Vote-By-Mail Ballots and at the precincts on Election Day 					
5:00 p.m.	Tuesday, March 28, 2023 Century Town Hall 7995 N Century Blvd	 Canvassing of Vote-By-Mail ballots Duplication of Ballots (as needed) 					
4:00 p.m.	Thursday, March 30, 2023 Supervisor of Elections Warehouse and Training Facility 3201 W Navy Blvd	 Process provisional ballots Certification of Official Results of Election Conduct of Election Report Post-Election Voting System Audit 					

^{*}Access to Ballot Materials - Those qualified to receive access to ballot materials pursuant to 101.572(2), Florida Statutes, may request an appointment by email at soe@escambiavotes.gov or by telephone at (850) 595-3900. The request must be made at least 48 hours in advance of requested access and must include specific materials to which the requestor would like access.

All meetings of the Canvassing Board are open to the public. For ADA accommodations, please call 850-595-3900 at least five days in advance.

Agenda Date: March 21, 2023

DepartmentAdministrationAmountHalf Cent Sales Tax \$39,548.99PresenterLeslie HowingtonAccountState Board of Administration

Subject: HALF-CENT SALES TAX BALANCE IN STATE BOARD

Background:

The Town established a required set-aside fund for the bond payment of Town Hall, 7995 N. Century Blvd. These funds were to remain in Florida State Board of Administration until the building is paid off.

Town Hall was officially paid off in fiscal year 2020-2021, as evidenced on page 34 of the 2020-2021 Audit, attached.

Staff request additional time to research the origin of this balance to determine if it was funded from Town coffers or by set-aside funds from the half-cent sales tax income.

This item is for financial operations.

Recommended Action:

TABLE THE HALF-CENT SALES TAX BALANCE IN STATE BOARD TO ALLOW STAFF TIME TO RESEARCH ITS ORIGIN.

TOWN OF CENTURY, FLORIDA NOTES TO THE FINANCIAL STATEMENTS SEPTEMBER 30, 2021

8. LONG-TERM DEBT

Changes in Long-Term Debt Liabilities

The following is a summary of changes in long-term debt liabilities of the Town:

	10/1/2020		Additions		Reductions		9/30/2021		Current Portion	
Governmental activities										
Bonds payable	\$	34,100	\$	_	\$	(34,100)	\$	_	\$	_
Total governmental activities	\$	34,100	\$		\$	(34,100)	\$		\$	
Business-type activities										
Long-term debt	\$	1,396,695	\$	15,277	\$	(100,024)	\$ 1,31	1,948	\$	98,726
Total business-type activities	\$	1,396,695	\$	15,277	\$	(100,024)	\$ 1,31	1,948	\$	98,726

Annual Requirements to Amortize Debt Outstanding

The annual requirements to amortize all debt outstanding except compensated absences as of year-end are as follows:

Business-Type Activities	Bonds Payable				State Revolving Loans and Notes Payable			
September 30,	Principal		Interest		Principal		Interest	
2022	\$	68,749	\$	40,898	\$	29,977	\$	11,394
2023		72,322		37,341		29,830		11,330
2024		76,119		33,589		30,535		10,625
2025		80,039		29,632		31,260		9,900
2026		84,184		25,462		32,005		9,155
2027-2031		332,823		60,853		167,069		33,827
2032-2036		139,088		13,035		78,640		17,091
2037-2041						59,308		5,659
Total	\$	853,324	\$	240,810	\$	458,624	\$	108,981

Agenda Date: March 3, 2023

Department Administration **Amount** \$25,738.54.

Presenter Leslie Howington Account Up Front Monies for Grants

Subject: CLOSE INACTIVE BANK ACCOUNT

Background:

There is a balance in the inactive bank account Up Front Monies for Grants in the amount of \$25,738.54.

Staff requests authorization to close this account and transfer the funds to a bank account of the Council's choosing.

This item is for ongoing operations.

Recommended Action:

MOTION TO TRANSFER THE FULL AMOUNT IN THE UP FRONT MONIES FOR GRANTS ACCOUNT TO A BANK ACCOUNT OF COUNCIL'S CHOOSING.

Agenda Date: March 21, 2023

DepartmentAdministrationAmountPresenterLeslie HowingtonAccount

Subject: BIDS FOR PURCHASES OVER \$500

Background:

The following narrative was sent to Town Attorney Matt Dannheisser for Charter interpretation following the last Council Meeting.

FACTS

We have a freightliner diesel truck and a Ford tractor that are inoperable and need repairs.

We discussed this with Council last week and it was decided that even though it would cost a call out fee of approximately \$250 per bidder, we should go ahead with the bids in order to be charter compliant.

Kevin Merchant, Superintendent, is unable to find three mechanics who work on both truck and tractor who would come to the jobsite to give the required three quotes; therefore, we would need six mechanics to visit the Shop and give quotes. This would cost the Town around \$1,500 on quotes alone.

Turns out there are neither three truck mechanics nor three diesel mechanics in the area willing to make this trek.

What do we do in a case like this?

Mr. Dannheisser responded via telephone and advised that the Charter requires bids, not three bids. While Council has requested three bids be our standard that is not specific to the Charter, so the Council may waive the requirement in circumstances where it deems appropriate.

This item is for ongoing operations.

Recommended Action:

MOTION TO ALLOW KEVIN MERCHANT TO OBTAIN BID(S) ON REPAIRING THE DIESEL TRUCK AND THE DIESEL FORD TRACTOR AND THEN PRESENT HIS FINDINGS TO THE COUNCIL AT THE NEXT COUNCIL MEETING FOR CONSIDERATION

Agenda Date: March 21, 2023

Department Presenter	Administration Leslie Howington	Amount Account				
_	Subject: LAND DEVELOPMENT REVIEW REPORT –JANUARY/FEBRUARY 2023 INFORMATION ONLY					
Background	:					
For your infor	mation only.					
This item is for ongoing operations.						
Recommended Action:						
FOR YOUR INFORMATION ONLY.						

EMERALD COAST REGIONAL COUNCIL

MEMORANDUM

March 10, 2023

TO: Mayor Ben Boutwell and Town Council Members

FROM: Eric Christianson, Emerald Coast Regional Council

SUBJECT: Development Reviews for October through February 28, 2023

FOR YOUR INFORMATION ONLY

The following requests for proposed development are under review or have been reviewed:

- 1. Reviewed and approved a development application for the replacement of a roof for a dwelling located at 7100 Robert Rd.
- 2. Banner for All In One Credit Union until sign could be changed out at 8460 N. Century Blvd.

The following inquiries were received and responded to:

- 3. Multiple inquiries regarding the possible use of a property located on 1171 Freedom Rd.
- 4. Communication concerning several properties of interest to Florida Power and Light for the construction of a future electric substation.
- 5. Research concerning the use of a Town owned parcel at Fisher's Landing to access an otherwise inaccessible parcel located outside of the Town of Century's limits.
- 6. Inquiry regarding existing utility easements on a parcel located at 402 Front Street.

Agenda Date: March 21, 2023

Department	Administration	Amount
Presenter	Mayor Boutwell	Account

Subject: RESOLUTION 2023-02

Background:

The Pensacola and Perdido Bays Estuary Program was formed through Interlocal Agreement on February 19, 2019 by the Town of Century, Baldwin County, City of Gulf Breeze, City of Milton, City of Pensacola, City of Orange Beach, Escambia County, Okaloosa County, and Santa Rosa County to develop and implement a Comprehensive Conservation and Management Plan (CCMP) to restore and protect the Pensacola Bay System and Perdido Bay System, and their associated watersheds.

The Estuary Program is pursuing designation as an estuary of national significance and requests Century Town Council consider this Resolution of support which will subsequently be submitted to the Governors of Florida and Alabama.

This item is for community operations.

Recommended Action:

APPROVE RESOLUTION 2023-02

Resolution 2023-02

A RESOLUTION OF THE TOWN OF CENTURY EXPRESSING ITS SUPPORT FOR AN EXECUTIVE REQUEST TO THE US ENVIRONMENTAL PROTECTION AGENCY ADMINISTRATOR TO ENROLL THE PENSACOLA AND PERDIDO BAYS ESTUARY PROGRAM INTO THE NATIONAL ESTUARY PROGRAM.

WHEREAS, on August 31, 2017, the US Environmental Protection Agency (EPA) Gulf of Mexico Division and Gulf Coast Ecosystem Restoration Council announced the award of a \$2 million RESTORE Act Component 2 grant to establish the Pensacola and Perdido Bays Estuary Program (PPBEP); and

WHEREAS, the Estuary Program was formed through Interlocal Agreement on February 19, 2019 by Baldwin County, City of Gulf Breeze, City of Milton, City of Pensacola, City of Orange Beach, Escambia County, Okaloosa County, Santa Rosa County, and the Town of Century; and

WHEREAS, the Estuary Program's mission is to restore and protect the Pensacola and Perdido Bay watersheds through restoration, education, and unbiased monitoring of the health of our estuaries; and

WHEREAS, the Estuary Program was established to develop and implement a Comprehensive Conservation and Management Plan (CCMP) to restore and protect the Pensacola Bay System and Perdido Bay System, and their associated watersheds; and

WHEREAS, the Estuary Program has adopted and enacted the CCMP; and

WHEREAS, the Estuary Program is pursuing designation as an estuary of national significance as a National Estuary Program under Section 320 of the Clean Water Act; and

WHEREAS, enrollment into the National Estuary Program requires the nomination of the Governor to the US EPA Administrator; and

WHEREAS, the Estuary Program and it's nine founding members support the executive request from the Governor of Florida and Governor of Alabama to the US EPA Administrator to enroll the Pensacola and Perdido Bays Estuary Program into the National Estuary Program and designate Pensacola and Perdido Bays as estuaries of national significance.

NOW, THEREFORE, BE IT RESOLVED by the Town of Century:

Section 1. The recitals to this Resolution are true and correct.

Section 2. The Council hereby expresses its support to the Governors of Florida and Alabama to make an executive request to the US EPA Administrator requesting PPBEP

Resolution 2023-02 Support of National Estuary Designation Page **2** of **2**

be enrolled into the National Estuary Program and designate Pensacola and Perdido Bays as estuaries of national significance.

PASSED AND ADOPTED this Council of the Town of Century, Florida		f, 2023 by the Town
	Ву:	Luis Gomez, Council President
ATTEST:	Ву:	Benjamin D. Boutwell, Mayor
BY: Leslie Howington, CMC, Town Cle	 erk	